

EARA2020 TERMS AND CONDITIONS

Although initially expected to be held in Porto, the EARA 2020 conference moved online. It is organized by the Local Organizing Committee (LOC) with the assistance of the EARA, the Faculty of Psychology and Education Sciences at the University of Porto, and the Centre for Psychology at the University of Porto. The conference platform is hosted in the AWS Cloud.

1. Participation fees

The participant owes the EARA 2020 Local Organizing Committee (LOC) payment of the participation fee for the conference. The participation fee encompasses access to the full conference program. The participation fee is due upon receipt of payment sent by email.

2. Cancellation policy

Registrations can be canceled by email to eara2020@fpce.up.pt (subject "cancellation"). Written cancellation received until July 30th, 2020 is eligible for a 50% refund of the registration fee. Registrations canceled after this date, or any fail to attend the conference for any reason whatsoever, are no longer eligible for a refund.

DATA PROTECTION POLICY (EU-GPDR)

The EARA 2020 LOC proceeds in compliance with European General Data Protection Regulation, 2018 (EU-GDPR 2018).

The information you voluntarily provide is necessary to organize the event you will be attending to, to give you access to a single user login, to generate invoices, to confirm your registration by e-mail, and to allow you to modify your registration. This data may also be processed by the EARA 2020 LOC upon its legitimate interest: to promote its activities and related events by informing you about them and to obtain analytics about the event. You are entitled to object to these processing operations; please see instructions below.

1. Registration and abstract submission

A registration and/or abstract submission process is not possible without collecting, saving and processing your personal data. This is solely for the purpose of organizing and conducting the event. The registration and abstracts' submission web application is powered by Mercatura (<u>http://mercatura.pt/</u>).

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Your data will only be passed on to Leading, a Professional Congress Organizer (<u>http://www.leading.pt/en</u>), or to other third parties, who are directly involved in running the event, when the organizational process makes it absolutely necessary. By submitting registration details, participants provide their consent to the EARA 2020 LOC to contact them as required for the organization of the conference or for other EARA related events.

Also, your contact email will be included in a mailing list that can be used by the hosting institution (Faculty of Psychology and Education Sciences, University of Porto) for the possible dissemination of other scientific or professional events.

If you do not want to be part of this mailing list, you may inform us at any time (subject: unsubscribe mailing list): <u>EARA2020@fpce.up.pt</u>.

2. Recording, photography and filming

The EARA 2020 conference will take place online using the WebApp platform, featured by 2019 © Leading. By registering, participants agree that their prerecorded presentations and/or their posters will be available in the WebApp platform to the EARA2020 conference participants during the conference (September 2-5) and up to 2 weeks after its closure (with a single user login access).

By submitting their registration, participants also provide their consent to the EARA 2020 LOC to publish their image without compensation on the web or in other printed or electronic materials related to the EARA 2020 conference. The data collected will also be used for archive of the hosting institution (Faculty of Psychology and Education Sciences, University of Porto), for the possible dissemination of the event via institutional media channels and for the production of promotional material.

If you do not want to have any photos/films taken of you, published, you may contact us at any time (subject: photos & filming): <u>EARA2020@fpce.up.pt</u>.

3. How we store your personal data

The EARA 2020 LOC may store Personal Data itself or such information may be stored by third parties involved in the conference organization. The EARA 2020 LOC will take reasonable steps to protect your Personal Data from loss, misuse, unauthorized use, access, inadvertent disclosure, alteration and destruction. Nevertheless, no network, server, database, or e-mail transmission is ever fully secure or error free. Therefore, participants should take special care in deciding what information you send to the EARA 2020 LOC electronically. Please keep this in mind when disclosing any Personal Data.

4. How you can access, update, correct or delete your personal data

Participants can request access to all their Personal Data being stored by the EARA 2020 LOC. Participants can also ask the EARA 2020 LOC to correct, update or delete any inaccurate Personal Data that the EARA 2020 LOC processes about them by sending an email to: EARA2020@fpce.up.pt (subject: personal data). The EARA 2020 LOC will consider and respond to all requests in accordance with applicable law.

5. How long we retain your personal data

The EARA 2020 LOC will retain participants' Personal Data for as long as necessary to provide with the services and legal obligations involved in the EARA 2020 conference. All the recorded presentations will be deleted up to two months after the end of the conference.